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<th>ITEM #</th>
<th>ASSIGNED TO</th>
<th>ACTION ITEMS</th>
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| Jun2017.02  | Soo and Paul E.                  | Soo and Paul E. will work to identify potential sponsor chair and provide guidance for developing P&Ps for the P1857 group. Meetings need to continue with Paul E. and Soo. They have an interest in forming their own sponsor, and plan to continue the conversation when a new project comes in via PAR.  
*Item was Closed.*                                                                                   |
| Jan2018.02  | Soo Kim, Katherine, Robby, and Annette | Soo will follow up with Katherine, Robby and Annette to assist with the resolution of issues brought forth by SISO.  
*Robby has reached out, but has not heard back. He would like Katherine to present their issues. Nick Orlando (IEEE PM to C/SI) has reported that he is not aware of any issues raised by SISO SAC leadership. Soo has reported that SISO SAC has been informed that P&Ps need to be updated/provided for WG operation. AudCom is waiting on C/SI to submit a WG P&P as part of their audit process. Robby suggested that we discuss this during David’s report, and Robby will follow up with David off-line.*                                                                 |
| Jan2018.03  | Sponsor Chairs                   | All sponsors should report to Annette how they plan to handle each of their expiring PARs and standards in 2018. Annette has not heard anything from the sponsors. She will follow up. Several of the expiring PARs are now in revision or completing before expiration, which will be discussed in her report.  
*Item to be Closed after today’s Vitality report.*                                                                                                      |
| Mar2018.02  | Debbie                           | Debbie will issue a request to all sponsors to review and test their SAB landing page to verify the information is still accurate and that there are no broken links.  
*Request issued. LTSC, LMSC, TTSC updates made. CCSC, DASC verified. Item was closed, and change requests can continue to be made. (Jon noted that we will need to recheck next year due to SA and CS web site updates.)*                                                                 |
| May2018.01  | Jonathan Goldberg                | Jonathan will find out how NesCom approved the 2418.2 and 2418.3 PARs without them first being approved by the SAB. Items were not approved by C/SAB, but in the system there is indication that they were and subsequently approved by NesCom. One of these was approved under a different project number.  
*Item can be Closed, but we look forward to keeping historical records of who performed approval transactions in the new system.*                                                                 |
| Oct2018.01  | Soo Kim                          | Soo will ask IEEE legal the question if Letters of Assurance (LOA) obligations are still in place for a standard implementation that took place while the standard was active, then what happens to the LOA obligations if a standard is implemented after it is no longer active? |