BYLAWS

These bylaws consist of eight articles as follows:

Article I - Membership
Article II - Nominations and Elections
Article III - Meetings of the Governing Board
Article IV - Standing Committees
Article V - Executive Committee
Article VI - Powers, Privileges, Duties, Fees
Article VII - Area Committees
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ARTICLE I

Membership

Section 1: The grades of membership are:
1) Member
2) Associate
3) Student

Section 2: Rights and Privileges
1) Members shall be entitled to all rights and privileges of the society.
2) Associates shall be entitled to all rights and privileges of the society, except that they shall not have the right to vote for or hold constitutional office or vote on constitutional changes.
3) Student rights and privileges shall be defined by the Governing Board, but shall not include the right to vote for or hold elective office, or to vote on constitutional changes.

Section 3: Qualifications
1) The Member grade is a professional grade limited to those who have demonstrated professional competence in the fields of electrical engineering, computer sciences, or the related arts and sciences. These fields
shall be construed to encompass all phases of computer engineering, computer programming, and of data or information data processing, including its computer-related acquisition, transmission, and display. For admission or transfer to the grade of Member, a candidate shall either:

1) belong to the IEEE in a professional grade (Member or higher); or
2) belong to an approved society in an equivalent professional grade; or
3) have graduated from a course of study in a field of interest of the society of at least four academic years duration, or its equivalent, in an accredited school; or
4) have demonstrated competence in work of a professional character for at least three years and be recommended by three society members.

2) The Associate grade is open to IEEE Associates and to those persons not qualified for Member status whose interests lie within the scope of the society.

3) The Student grade is available to persons carrying at least 30% of a normal full-time program as a registered student and who are interested in the society's field of interest.

Section 4: Applications, Admissions, and Transfers

1) Each application for admission to membership or for transfer to a higher grade shall include sufficient evidence of eligibility, together with suitable references.
2) The Admissions and Advancement Committee shall recommend a list of approved societies (referred to in Section 3.1 above) for approval by the Board of Governors and submission to the IEEE.
3) The Admissions and Advancement Committee will cause all applications for admission and transfer (except for IEEE members in good standing) to be reviewed with respect to qualifying criteria; approved society membership; other qualifications; and school enrollment. It will act to accept or reject applicants on behalf of the Board of Governors. It shall cause each applicant to be notified promptly of its action, with reasons in case of rejection. It may suggest a different grade of membership than the grade applied for.

Section 5: IEEE members are not eligible to join the society without maintaining their membership in the IEEE. A former IEEE member may join the society without reestablishing its IEEE membership only if either he has not been a member of the IEEE for at least 5 years or an IEEE member certifies that his professional field of interest has changed to become apart from the general interests of the IEEE.

Section 6: Resignations and Terminations

1) A member in good standing may resign by submitting a written resignation to the Secretary.
2) Subject to the approval of the Admissions and Advancement Committee, a resigned member may resume his membership upon payment of current dues.
3) Members who become delinquent in the payment of fees shall be treated in accordance with pertinent IEEE rules and procedures.

ARTICLE II

Nominations and Elections

Section 1: At least four weeks prior to consideration by the Governing Board, the Nominations Committee shall submit to the board a list of nominees for the board. Additional nominees may be submitted by written petition signed by one-third of the board members and filed with the Secretary at least 10 days prior to the above meeting. The board shall select by secret ballot a number of nominees equal to the number of vacancies, and the names of these nominees shall then be pub-

lished in Computer. In the same issue there shall be a request for petitions for additional nominees. Additional nominees may be named by signature of at least fifty members with each member eligible to sign one petition of one candidate.

Section 2: Board elections are as follows: If qualified nominations are received by membership petition, they shall be added to the board's selections and submitted to the society membership for a vote. If there are no additional nominees by membership petition, the board's selection of nominees shall be deemed elected. Those receiving the highest number of votes shall be elected.

Section 3: The Nominations Committee shall be directed to solicit the membership at large for suitable board nominees and shall consider in its proposals those factors which will promote the equitable representation of the society's technical and geographic interests.

Section 4: Four weeks prior to the annual meeting, the Nominations Committee shall submit the names of persons it proposes for President, First Vice President, and Second Vice President of the board. One or more nominees shall be proposed for each of these offices. The nominees shall be selected from the present voting members of the board, including the current President and Vice Presidents. The President and Vice Presidents shall be members of the IEEE (Member grade or higher). Additional nominees may be selected from the voting members of the board by written petition of one percent of the society members or by one-third of the board members and filed with the Secretary at least ten days prior to the annual meeting.

Section 5: A majority vote of the voting board membership is required to elect a candidate. Voting shall be by secret ballot.

Section 6: The current President of the board shall inform the successful candidates of their elections and shall arrange for the transfer of responsibilities.

Section 7: The total continuous time served on the board, excluding any years served as President, Vice President, or Junior Past President shall not exceed three terms. No one shall be eligible to serve as President for more than two consecutive years. No one shall serve as Vice President for more than two consecutive years. Filling an unexpired term for more than half of the term shall count as a full term.

Section 8: Newly elected members of the board and officers shall assume office on January 1.

Section 9: During years when the IEEE division which comprises the Computer Society is to elect a member to the IEEE Board of Directors, the Nominating Committee shall nominate at least three society members (who are IEEE members) to the President for consideration as nominees. The President will recommend at least three nominees to the Governing Board for their approval; the board may add to or substitute for the proposed nominees. The approved names will be transmitted to the IEEE as society nominees.

ARTICLE III

Meetings of the Governing Board

Section 1: The Governing Board shall hold its annual meeting during September, October, November, or December of each year. At least two additional meetings shall be held each year.

Section 2: The order of business of each annual meeting of the board shall include election of officers.
Section 3: No meeting of the board shall be held to transact business unless each member has been notified of the time and place of each meeting 20 days prior to the scheduled date of the meeting.

Section 4: A roll call shall be taken at the beginning of each board meeting. The Secretary shall record the names of those voting members present or represented by proxy and announce whether a quorum exists. If less than a quorum attends a duly called meeting, tentative actions may be taken which will become effective upon subsequent ratification, either at a meeting, or by mail by a majority of all the voting members of the board. Minutes of such a meeting, with a separate ballot for each question to be ratified by mail balloting, shall be mailed by the Secretary to each member of the board. Ballots must be returned within 30 days of mailing to be counted.

Section 5: Meetings of the board may be advanced, postponed, or canceled only by consent of a majority of all the voting members of the board not less than fourteen days before the original date or the new date set for the meeting, whichever is earlier. The annual meeting cannot be canceled.

Section 6: The Secretary shall transmit in writing within 20 days after their adoption all motions, directives, and orders of the board to the persons or members affected. He shall transmit a complete and accurate copy of the minutes of all meetings of the board to all members of the board, chapter chairmen, chairmen of the standing committees, and designated IEEE groups, boards, and committees within 30 days after the meeting.

Section 7: The Secretary shall be responsible for sending notices of the time and place of all meetings to the officers and members of the board, chapter chairmen, chairmen of the technical and standing committees, and appropriate guests. Notice of board meetings shall be published in a society publication which nominally reaches the entire society membership.

Section 8: Parliamentary Authority. Procedure and conduct of the board meetings shall be governed by Roberts' Rules of Order, Newly Revised, insofar as they are applicable and not inconsistent with the Society Constitution and Bylaws or the Constitution and Bylaws of the IEEE, Inc.

ARTICLE IV

Standing Committees

Section 1: The Standing Committees shall include the following:
1) Publications Committee
2) Conferences and Meetings Committee
3) Membership and Transfers Committee
4) Chapters Committee
5) Awards Committee
6) Computer Standards Committee
7) Nominations Committee
8) Student and Faculty Relations Committee
9) Fellows Committee
10) New Activities Committee
11) Finance Committee
12) Intersociety Committee
13) Constitution and Bylaws Committee
14) Admissions and Advancement Committee
15) Composium Steering Committee
16) Education Committee

Section 2: Each committee chairman shall be an ex officio member of the board. He shall have no vote unless he holds one as a member of the board, President, Vice President, or Junior Past President of the board. Committee chairmen shall hold office for one year coextensive with the term of office of the President, except as otherwise noted in these bylaws.

Section 3: Each Standing Committee shall have the power to create sub-committees of its own selection.

Section 4: Publications Committee
1) The policy and programs of the society with respect to publications shall be formulated, guided, and evaluated by the Publications Committee. The committee shall encourage the authorship and publication of papers in the society's field of interest. The committee shall, as needed, prepare recommendations for new publications and provide persons to manage them. The responsibilities of the Publications Committee shall include the special interest publications of the technical committees.
2) The committee shall recommend an Editor-in-Chief for all of the society's publications except for such publications discussed in Section 6. The President, with the advice and consent of the board, shall appoint the Editor-in-Chief for a definite period, subject to mutual agreement. The Editor-in-Chief is an ex officio member of the Publications Committee. The Editor-in-Chief shall be the chief administrative officer for the publications activities. He is directly responsible to the board. The compensation, if any, for the Editor-in-Chief will be set by the board.
3) The committee shall recommend an editor for each of the society's publications. The President, with the advice and consent of the board, shall appoint each editor for a definite period, subject to mutual agreement. The compensation, if any, for each editor will be set by the board.
4) The editorial staff of each publication shall have full responsibility for review of papers for its publication including the selection of qualified references from the membership of the society as well as nonmembers of the society. The review of papers shall include conference papers recommended for publication.

Section 5: Conferences and Meetings Committee
1) The policy and programs of the society with respect to meetings, except the society's annual conference, shall be formulated, guided, and evaluated by the Conferences and Meetings Committee. The committee shall encourage the authorship and presentation of papers in the society's field of interest. The committee shall, as needed, prepare recommendations for new meetings and for people to manage them. This committee shall be responsible for coordinating all of the society's technical meeting activities, except the society's annual conference. The committee shall cooperate with the technical committees in the planning and execution of special interest meetings and workshops.
2) The review, selection, and publication of papers presented at a meeting shall be the responsibility of the people selected to manage the meeting. Publication of these papers, including proceedings other than those covered in Section 4, shall also be the responsibility of the people who manage the meeting but shall be consistent with the policies of the society as established by the Governing Board.

Section 6: Membership and Transfers Committee. The Membership and Transfers Committee shall plan and develop methods of extending the membership of the Computer Society and promoting transfers in grade to the end that all members shall occupy the highest grade for which they are qualified.

Section 7: Chapters Committee
1) The committee, working through the area committees, shall promote the organization of chapters of society members. This committee shall function as a communication link between the board and the chapter activity of the society.
Section 13: New Activities Committee. The New Activities Committee shall be responsible for continuous review of the field of computer and information processing technology, for the purpose of recommending new topics for activity and to recommend organizational changes when necessary. This shall include recommendations for initiating, merging, and terminating technical and standing committees.

Section 14: Finance Committee. The Finance Committee shall be responsible for long-range fiscal planning and for periodically reviewing the fiscal affairs to the society. It shall make recommendations on financial policy to the Governing Board when warranted, and shall review the annual budget in advance of its submission to the board and to the IEEE.

Section 15: Intersociety Committee. This committee shall be responsible for recommending relations with other IEEE and non-IEEE organizations including mergers and joint activities.

Section 16: Constitution and Bylaws Committee. This committee shall be responsible for reviewing, evaluating, and initiating changes in the constitution and bylaws of the society. It shall also be responsible for collecting and publishing the rules and practices of the society.

Section 17: Admissions and Advancement Committee. The Admissions and Advancement Committee shall be responsible for advising the Board of Governors as to the admission and transfer of applicants to the professional grade of Member. It shall be concerned with determining whether the applicants meet the requirements of the constitution and bylaws, functioning primarily as a jury and acting as a guardian of the membership standards of the Computer Society.

Section 18: Compcon Steering Committee

1) The Compcon Steering Committee shall establish policy for the society's "Compcon" conference, and shall establish mechanisms for implementing the policy and for assuring high standards of excellence and continuity between successive conferences.

2) The review, selection, and publication of papers presented at the annual conference shall be the responsibility of the people selected to manage the meeting. Publication of these papers, including preprints by means other than those covered in Section 4, shall also be the responsibility of the people who manage the meeting but shall be consistent with the policies of the society as established by the Governing Board.

Section 19: The Education Committee. This committee shall be responsible for formulating and implementing activities which further the education of any individual interested in forwarding a career in the fields of interest to the Computer Society. The scope of activities includes supplementing the formal education obtainable from the usual college curriculum, aiding in the continuing education of society membership, supporting academic institutions in the development of curricula, and complementing the education of persons in computer-related or dependent fields.

ARTICLE V

Executive Committee

Section 1: The President shall be Chairman of the Executive Committee; other members shall be the Vice Presidents, Junior Past President, the Secretary, the Treasurer; and the Chairmen of the Publications Committee and of the Conferences and Meetings Committee.

Section 2: The Executive Committee shall act for the Governing Board on subjects for which it has been authorized by the board.

Section 3: The Executive Committee shall make recommendations to the board for matters which require board approval.

Section 4: Meetings of the Executive Committee shall be open to board members and others invited by the President.
ARTICLE VI
Powers, Privileges, Duties, Fees

Section 1: It shall be the duty of each member of the society to vote on such matters as require a referendum. Each member should keep the board informed of his views and may attend all meetings but may not introduce motions, vote, or preside.

Section 2: The President shall be an ex officio member of all standing committees and of the committees and boards of the IEEE and other organizations as designated by the society board. He may exercise his vote in the board only to break a tie or in the election of officers and members of the board or when vote is by secret ballot.

Section 3: The President may appoint such ad hoc committees as he may deem desirable.

Section 4: The President shall appoint representatives to duly constituted organizations (such as the American Federation of Information Processing Societies) as may be provided for by the society or the IEEE. The President may designate any or all of the representatives as ex officio members of the board.

Section 5: The President shall delegate responsibility for the coordination of technical committee activities to one of the Vice Presidents who shall be chairman of the New Activities Committee and shall delegate responsibility for the coordination of chapter activities to the other Vice President who shall be Chairman of the Chapters Committee.

Section 6: The First Vice President shall act in place of the President in the latter's absence.

Section 7: The Second Vice President shall act in place of the President in absence of both the President and the First Vice President.

Section 8. If for any reason the best interests of the society require a change in the officers of the board during the year, the matter shall be duly and carefully considered by the board. A majority vote of the entire board or a petition signed by two percent of the members of the society and submitted to the board shall be necessary to call a board meeting denoting the purpose of the meeting in the meeting notice to consider and vote upon a recommended change. A two-thirds vote of the entire voting membership of the board shall be required to declare an office vacant. The vacant office may be filled for the unexpired term upon nominations from the floor.

Section 9: The society fees shall be set by the board in accordance with IEEE guidelines.

ARTICLE VII
Area Committees

Section 1: The board shall establish area committees whose function shall be to provide assistance and coordination to the chapters in the area covered by the committee, including the following: organization of local symposia and workshops; organization of lecture series; organization of sessions of large meetings; foster education in the fields of interest of the society at universities, colleges, and schools.

Section 2: The committees will not be specialized in their technical interests, but may be active in any technical area within the scope of the Computer Society. However, their activities will be carried out within a given area, in general comprising several states, and will be oriented primarily to the society members in those areas as participants.

Section 3: In carrying out specific activities concentrated in one technical area, the committees shall work with the technical committee which covers that technical area, if one exists.

Section 4: Composition of an Area Committee. Each committee shall include as members the Chairmen of Computer Society Chapters within its given area. The Committee Chairman may appoint other members in order to carry out the objectives of the committee effectively.

Section 5: Area Committees may be created, merged, or dissolved by resolution of the board. A resolution to form or change a committee should include the following information: 1) name of the proposed committee, 2) area to be covered by the new committee, 3) changes in areas covered by existing committees, 4) tentative outline of a program of activities for approximately the first year.

Section 6: The chairman of each committee shall be an ex officio member of the board.

ARTICLE VIII
Technical Committees

Section 1: Technical committees shall be established by the board in special interest topical areas which lie within the scope of the society. The purpose of a technical committee is to provide the leadership in organizing such technical activities in its specialty area as:

1) sponsoring, cosponsoring, and participating in technical meetings, sessions, and workshops;
2) organizing specialized sessions at larger meetings such as IEEE conventions, Joint Computer Conferences, the National Electronics Conference, etc.;
3) securing competent papers in the specialty for presentation and publication;
4) sponsoring special issues of publications;
5) cooperating with the Computer Standards Committee in establishing IEEE standards;
6) arranging for preparation of bibliographies on topics falling within the specialty;
7) informing interested society members of new developments, events, and literature in the field.

Section 2: There shall be one or more technical committees as determined by the board, in each of the following fields of computers and information processing:
1) technology, 2) methodology, 3) applications.

Section 3: Composition of a Technical Committee. Each committee shall be staffed with recognized, qualified, motivated workers in the specialty area. The size of a committee should be such that all of its members will be active participants in its work.

Section 4: Committees may be created, merged, or dissolved by resolution of the board. A resolution to form or change a committee should include the following information: 1) name of the proposed committee, 2) scope of the proposed committee, 3) tentative outline of a program of activities for approximately the first year.

Upon adoption, the President shall appoint a committee chairman. Such appointments shall be for a term ending with the fiscal year of the society, but may be extended through the following fiscal year.

Section 5: The chairman of each committee shall be an ex officio member of the board. The chairman of the committee shall appoint its members for terms of one year but may renew the appointments indefinitely.