APPENDIX IV: Proposing a New Task Force

Proposal should include the following key information:

- Motivation
- TF Executive Committee
- Communication Plan
- Method for Member Recruitment
- TF Key Goals and Plans for Year 1 and Year 2 (including sponsoring workshops and conferences, establishing Web presence, meetings, newsletter publication)
- TF's Benefit to Computer Society Members
- Raising Prominence of TF in the Area
- Intra- and Interorganization Interactions and Overlap

For a sample Task Force proposal to use as a reference, please contact the Senior Program Specialist, Brookes Little at eblittle@computer.org