APPROVED MINUTES
IEEE COMPUTER SOCIETY
BOARD OF GOVERNORS MEETING

9 November 2001
The Westin Tabor Center
Denver, Colorado USA

1. Call to Order - *Wah*

A meeting of the Board of Governors of the IEEE Computer Society was held at 8:00 a.m. on 9 November 2001 at the Westin Tabor Center in Denver, Colorado USA. Benjamin W. Wah, president, chaired, with Wolfgang K. Giloi as secretary.

2. Roll Call/Proxies - *Giloi*

A roll call was held as follows:

A. Franchised Members

Fiorenza C. Albert-Howard, present
Anneliese Amschler Andrews, present
Kenneth R. Anderson, absent, no proxy
Manfred Broy, absent, proxy to Liu
Carl K. Chang, present
Alan Clements, present
Stephen L. Diamond, Treasurer, present
Wolfgang K. Giloi, Secretary, present
Mark A. Grant, present
Gene F. Hoffnagle, present
Haruhisa Ichikawa, absent, proxy to Liu
James D. Isaak, present
Lowell G. Johnson, present
Willis K. King, President-Elect, present
Ming T. (Mike) Liu, present
David G. McKendry, present
Susan A. Mengel, present
James W. Moore, present
Richard A. Kemmerer, present
Guylaine M. Pollock, Past President, present
Karl Reed, absent, proxy to Hoffnagle
Deborah K. Scherrer, Second VP for Technical Activities, present
Christina M. Schober, present
Kathleen M. Swigger, present
Benjamin W. Wah, President, present
Ronald Waxman, present
Akihiko Yamada, absent, proxy to Liu

B. Ex officio Members (without vote):
James H. Aylor, *Computer* EIC, present
Doris L. Carver, IEEE Division V Director, present
James H. Cross II, VP, Chapters Activities, present
Gerald L. Engel, VP, Conferences & Tutorials, present
David W. Hennage, Executive Director, present
Anne Marie Kelly, Special Assistant to the Executive Director, present
Rangachar Kasturi, VP, Publications, present
Thomas W. Williams, IEEE Division VIII Director, present

3. Introduction of Guests - *Wah*

The following guests and staff were present:

Angela R. Burgess	James Herring
Robert G. Care	John C. Keaton
Violet S. Doan	Richard A. Price
Debra P. Evans	Mary Kate Rada
Gerald W. Gordon	Leonard L. Tripp
Lynne Harris	

4. Approval of Agenda - *Wah*

Motion 4: Albert-Howard moved, Liu seconded, "MOVED, that the agenda be approved with the following changes": Motion carried by voice vote.

- Add item 7.1 — 2001 Harry Hayman Distinguished Service Award - *Wah*
- Add item 11E — Confirmation of the 2001 Seymour Cray - *Giloi*
- Add item 23 — Election to fill 2002 Board of Governors Vacancy(s) - *Pollock*
- Add item 30B — Approval of EIC for IT Pro - *Kasturi*
- Add item 31A — Approval of 2001 Goode Award - *Liu*
- Add item 31B — Approval of 2002 McDowell Award - *Liu*
- Add item 31C — Approval of 2001 Merwin Award - *Liu*
- Add item 32A — Bylaw Amendment, Article XII - *King*
- Add item 32B — Bylaw Amendment, Article VI - *King*
- Add item 34 — CC2001 Final Report - *Chang*
- Add item 35 — Admission of New Member in CSAB - *Engel*
- Add item 36 — Clearing House Discussion - *Isaak*
- Add item 37 — IT Discussion - *Carver*
- Add item 39 — ITC Report - *Aylor*

5. BLANK

6. Approval of Minutes of the 25 May 2001 Meeting - *Giloi*

Motion 6: Giloi moved, "MOVED, that the minutes of the 25 May 2001 Board of Governors meeting be approved as is." Motion carried by voice vote.

7. Report of the President - *Wah*

President Wah gave an oral report in addition to his written report on pages 7-1 and 7-2.

Motion 7.1: Liu moved for the Awards Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the recommendation of the Awards Committee for the 2002 Harry Hayman Award recipient." Motion carried.

Action: President. Due ASAP. BOG 11/01. 7.1. Notify the recipient of the 2002 Harry Hayman Award.

8. Report of the Treasurer - *Diamond*

Diamond gave the report of the treasurer (see pages 8-1 and 8-2 of the *Agenda Book*).

9. Report of the Executive Director – *Hennage/Kelly*

Hennage and Kelly reported on recent activity in the society (see pages 9-1 through 9-4 of the *Agenda Book*) and also noted the executive staff reports in section 44.

10. Status of Action Items - *Giloi*

The secretary reviewed the status of action items as of 10 October 2001 (see page 10-1). Item 1 was closed due to inaction (negotiations with the South African Computer Society will be reinitiated). Item 3 remains open.

ACTION ITEMS

11. Consent Agenda - *Giloi*

A. Confirmation of Email Ballot Approval of Budget Increase for Manuscript Central

The Executive Committee approved the inclusion of $35,000 in the Publications Budget for Manuscript Central. The budget modification was approved via election mail ballot on 17 July 2001 with a majority vote. Confirmation is requested so that it may be recorded in the minutes.

B. Confirmation of Email Ballot Approval of 2001 UTA Recipient

The Board of Governors approved the recommendation of the Awards Committee for the recipient of the 2001 recipient of the Computer Science & Engineering Undergraduate Teaching Award via electronic mail ballot on 20 August 2001 with majority vote. Confirmation of the endorsement is requested so that it may be recorded in the minutes.

C. Confirmation of Email Ballot Approval of the EIC for *IEEE Pervasive Computing*

The Board of Governors endorsed the President's appointment of the EIC of *Pervasive Computing* via electronic mail ballot on 10 September 2001 with a majority vote. Confirmation of the appointment is requested so that it may be recorded in the minutes.

D. Confirmation of 2002 – 2003 Meetings and Election Schedule

A draft schedule for 2002-2003 was approved by the board at the 25 May meeting in Seattle. At that time, some hotel contracts were in the process of approval before meeting dates could be finalized. A final schedule is presented below. Confirmation of the final schedules is requested so that it may be recorded in the minutes.

F I N A L

2002 Board of Governors Meetings and Election Schedule

	EVENT	DATE
1.	Schedule and call for board/officer recommendations to Nominations Committee	*February issue*
2.	First BOARD OF GOVERNORS MEETING, Sheraton World Resort, Orlando, Florida USA	*8 February*
3.	Nominations Committee slate of officer and board candidates due to Board of Governors	*12 April*
4.	Recommendations from membership for board/officer nominees mailed to Nominations Committee	*19 April.*
5.	Last day for board/officer petition candidates to be submitted to Board secretary	*30 April*
6.	Periodical page budgets and prices and board/officer candidates approved at second BOARD OF GOVERNORS MEETING, Doubletree Columbia River, Portland, Oregon USA	*10 May*
7.	Last day for 2003 IEEE Division V Delegate-Director-Elect petition candidates to be submitted to IEEE	*14 June*
8.	Board-selected candidate statements, biographies and pictures due in the Publications Office	*30 June*
9.	Board-approved slate and call for petition candidates published in *Computer*	*July Issue*
10.	Last day for members to submit board/officer petition candidates (with statements/biographies and pictures)	*31 July*
11.	Schedule and call for 2004 IEEE Division VIII Delegate-Director-Elect recommendations to Nominations Committee published in *Computer*	*August Issue*
12.	Ballots mailed	*9 August*
13.	Candidate statements/biographies published in *Computer*	*September Issue*
14.	Ballots returned and tabulated	*4 October*
15.	Nominations Committee makes recommendations to Board of Governors for 2004 IEEE Division VIII Delegate-Director-Elect	*14 October*
16.	2004 IEEE Division VIII Delegate-Director-Elect slate approved at third BOARD OF GOVERNORS MEETING, Hyatt Harborside, Boston, Massachusetts USA	*8 November*
17.	Election results published in *Computer*	*December Issue*

F I N A L

2003 Board of Governors Meetings and Election Schedule

	EVENT	DATE
1.	Schedule and call for board/officer recommendations to Nominations Committee	*February issue*
2.	First BOARD OF GOVERNORS MEETING, Bahia Resort Hotel, San Diego, California USA	*22 February*
3.	Nominations Committee slate of officer and board candidates due to Board of Governors	*12 April*
4.	Recommendations from membership for board/officer nominees mailed to Nominations Committee	*19 April*
5.	Last day for board/officer petition candidates to be submitted to Board secretary	*30 April*
6.	Periodical page budgets and prices and board/officer candidates approved at second BOARD OF GOVERNORS MEETING, Sheraton Wall Centre, Vancouver, British Columbia CANADA	*10 May*
7.	Last day for 2004 IEEE Division VIII Delegate-Director-Elect petition candidates to be submitted to IEEE	*13 June*
8.	Board-selected candidate statements, biographies and pictures due in the Publications Office	*30 June*
9.	Board-approved slate and call for petition candidates published in *Computer*	*July Issue*
10.	Last day for members to submit board/officer petition candidates (with statements/biographies and pictures)	*31 July*
11.	Schedule and call for 2005 IEEE Division V Delegate-Director-Elect Division recommendations to Nominations Committee published in *Computer*	*August Issue*
12.	Ballots mailed	*8 August*
13.	Candidate statements/biographies published in *Computer*	*September Issue*
14.	Ballots returned and tabulated	*6 October*
15.	Nominations Committee makes recommendations to Board of Governors for 2005 IEEE Division V Delegate-Director-Elect	*24 October*
16.	2005 IEEE Division V Delegate-Director-Elect slate approved at third BOARD OF GOVERNORS MEETING, Embassy Suites, Tampa, Florida USA	*22 November*
17.	Election results published in *Computer*	*December Issue*

E. 2001 Seymour Cray

The Board of Governors approved the recommendation of the Awards Committee for the recipient of the 2001 recipient of the Seymour Cray Computer Engineering Award via electronic mail ballot on 31 October 2001 with a majority vote. Confirmation of the endorsement is requested so that it may be recorded in the minutes.

12. Approval of the IEEE Computer Society Certification Program - *Tripp*

Motion 12: Tripp moved for the Professional Practices Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approve the initiation of the Certification Program as described in the referenced proposal and recommends approval of the program to the IEEE Board of Directors." Motion carried.

FURTHER MOVED, that the Board of Governors of the IEEE Computer Society approve the title of Certified Software Development Professional for its mid-level software certification exam." Motion carried.

Motion 12.1: Tripp moved for the Professional Practices Committee, "MOVED, that the Board of Governors of the IEEE Computer Society start a committee to streamline and encourage the state legislative process to recognize Software Engineers as a valid discipline in the engineering profession." Motion carried.

13. Approval of Next Phase of SWEBOK Project - *Tripp*

Motion 13: Tripp moved for the Professional Practices Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the recommendation of the Professional Practices Committee to authorize the society's executive director to enter into an agreement with the University of Quebec at Montreal (UQAM) and Ecole de Technologie Superieure (ETS) to serve as the facilitating agent for the trials activity of the Guide to the Software Engineering Body of Knowledge (2001version) provided that no expenditures will be authorized before either, 1) external funding to support such expenditures is received or, 2) funds are provided in the approved Society budget." Motion carried, two abstentions, Hoffnagle recorded."

14. Approval of Distance Learning Project - *Aylor*

Motion 14: Aylor moved, "MOVED, that the Board of Governors of the IEEE Computer Society approve the initiation of the Distance Learning Project as proposed (amended)." Motion carried with two abstensions, Hoffnagle and Scherrer recorded."

15. Approval of White Paper on Total Information Provider - *Wah*

Motion 15: King moved, Albert-Howard seconded, "MOVED, that the Board of Governors of the IEEE Computer Society approve in principle the Total Information Provider white paper as proposed (amended)." Motion carried.

16. Approval of Cosponsorship of the *IEEE Transactions on Information Technology in Biomedicine* - *Kasturi*

Motion 16: Kasturi moved for the Publications Board, Liu seconded, "MOVED, that the Board of Governors of the IEEE Computer Society approve in principle the society's cosponsorship of the *IEEE Transactions on Information Technology in Biomedicine* as proposed and authorizes the president and executive director to finalize the cosponsorship agreement." Motion carried.

17. BLANK

18. BLANK

19. BLANK

20. 2002 Staffing Plan - *Kelly*

Motion 20: Albert-Howard moved, Giloi seconded, "MOVED, that the Board of Governors of the IEEE Computer Society approves the 2002 staffing plan as proposed (amended) for inclusion in the 2002 approved budget." Motion carried.

21. 2002 Operating Budget - *Diamond*

Motion 21: Diamond moved, "MOVED, that the Board of Governors of the IEEE Computer Society waive its PPM requirement to deliver a $500K surplus for the 2002 operating budget." Motion carried.

A. 2001 Budget Amendments

None brought forward.

B. 2002 Operating Budget

Motion 21B: Diamond moved, "MOVED, that the Board of Governors of the IEEE Computer Society adopts the 2002 operating budget recommended by the Finance Committee (as amended)." Motion carried.

22. 2002 Capital Budget - *Diamond*

A. 2001 Capital Budget Amendments

None brought forward.

B. 2002 Capital Budget

Motion 22B: Diamond moved, "MOVED, that the Board of Governors of the IEEE Computer Society approves the 2002 capital budget as proposed (amended). Motion carried.

Proposed 2002 Capital Budget

Category	Amount ($)
PCs & peripherals	$ 97,500
Servers & network infrastructure	179,800
Publishing, electronic publishing, & website	141,500
Miscellaneous furniture/equipment	5,000
Building improvements/maintenance	109,400
Subtotal	**$ 533,200**
Capital contingency	50,000
Total	**$ 583,200**

EXECUTIVE SESSION BEGINS

23. Board vacancy created by Isaak resignation - *Pollock*

The Nominations Committee brought forth Michael R. Williams as sole candidate for the board vacancy created by Isaak's resignation. Williams was elected.

Action: President. Due: ASAP. BOG 11/01. 23. Notify Michael R. Williams of his election to a Board of Governors term commencing 1 January 2002 and ending 31 December 2002.

24. Election of the 2002 Secretary - *Pollock*

The Nominations Committee brought forth Deborah M. Cooper as sole candidate for 2002 secretary. Cooper was elected.

Action: President. Due: ASAP. BOG 11/01. 24. Notify Deborah M. Cooper of her election as Secretary with a term commencing 1 January 2002 and ending 31 December 2002.

25. Election of the 2002 Board of Governors Member to the 2002 Nominations Committee - *Pollock*

The Nominations Committee brought forth Michel Israel as sole candidate for the 2002 board elected member to the 2002 Nominations Committee. Michel Israel was elected.

Action: Secretary. Due: ASAP. BOG 11/01. 25. Notify Michel Israel of his election as the board elected member to the 2002 Nominations Committee with a term commencing 1 January 2002 and ending 31 December 2002.

26. Election of the 2002 Ombudsman- *Pollock*

The Nominations Committee brought forth Susan A. Mengel as sole candidate for 2002 Ombudsman. Mengel was elected.

Action: Secretary. Due: ASAP. BOG 11/01. 26. Notify Mengel of her election as 2002 Ombudsman with a term commencing 1 January 2002 and ending 31 December 2002.

27. Election of the 2002 Audit Committee - *Pollock*

The Nominations Committee brought forth the following candidates for the 2002 Audit Committee: Mark A. Grant, James W. Moore, Karl Reed, Kathleen M. Swigger, and Fiorenza Albert-Howard. Grant, Moore, Reed, Swigger, and Albert-Howard were elected.

Action: Secretary. Due: ASAP. BOG 11/00. 27. Notify Grant, Moore, Reed, Swigger, and Albert-Howard of their election to the 2002 Audit Committee with a term commencing 1 January 2001 and ending 31 December 2001.

28. Election of the 2002 Member of the IEEE Publications Board - *Pollock*

IEEE *PPM* now provide that one member of the Publications Board be a current or past member of the IEEE Computer Society Board of Governors, to be selected by that board. The Nominations Committee brought forth Rangachar Kasturi as sole candidate. Kasturi was elected.

Action: Secretary. Due: ASAP. BOG 11/01. 28. Notify Kasturi of his election to the IEEE Publications Board committee with a term commencing 1 January 2002 and ending 31 December 2002.

29. Board of Governors Consent to the 2002 Presidential Appointments to the Executive Committee - *King*

Motion 29: King moved, Pollock seconded, "MOVED, that the Board of Governors of the IEEE Computer Society consents to the appointments of year 2002 officers by the 2002 president as listed below:" Motion carried.

First Vice President for Technical Activities.....Deborah K. Scherrer
Second Vice President for Standards Activities.....Lowell G. Johnson
Vice President for Chapters Activities.....James H. Cross II
Vice President for Conferences & Tutorials.....Gerald L. Engel
Vice President for Educational Activities.....Carl K. Chang
Vice President for Publications Activities .....Rangachar Kasturi
Treasurer .....Wolfgang K. Giloi

30. Board Approval of Presidential Editor-in-Chief Appointments(s) - *Kasturi*

Motion 30: Kasturi moved for the Publications Board, "MOVED, that the Board of Governors of the IEEE Computer Society consents to the presidential appointment of the following editors-in-chief:" Motion carried.

A. IEEE Transactions on Mobile Computing - ***Thomas LaPorta***

Term beginning 1 January 2002 and ending 31 December 2004.

B. IT Professional - ***Frank Ferrante***

Term beginning 1 January 2002 and ending 31 December 2003.

Action 30A: President. Due: ASAP. BOG 11/01. 30A. Notify the editor-in-chief of *IEEE Transactions on Mobile Computing* of his appointment with a term of 1 January 2002 through 31 December 2004.

Action 30B: President. Due: ASAP. BOG 11/01. 30B. Notify the editor-in-chief of *IT Professional* of his appointment with a term of 1 January 2002 through 31 December 2003.

31. Approval of Award Recipient(s) - *Liu*

A. 2002 Harry M. Goode Award

Motion 31: Liu moved for the Awards Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the recommendation of the Awards Committee for the 2002 Harry H. Goode Award recipient." Motion carried.

Action: President. Due ASAP. BOG 11/01. 31A-1. Notify the recipient of the 2002 Harry H. Goode Award.

Action: Awards Chair. Due: After President notifies recipient. BOG 11/01. 31A-2. Notify the nominator and subcommittee of the 2002 Harry H. Goode Award recipient.

B. 2002 W. Wallace McDowell Award

Motion 31B: Liu moved for the Awards Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the recommendation of the Awards Committee for the 2002 W. Wallace McDowell Award recipient." Motion carried.

Action: President. Due ASAP. BOG 11/01. 31B-1. Notify the recipient of the 2002 W. Wallace McDowell Award.

Action: Awards Chair. Due: After President notifies recipient. BOG 11/01. 31B-2. Notify the nominator and subcommittee of the 2002 W. Wallace McDowell Award recipient.

C. 2001 Richard E. Merwin Distinguished Service Award

Motion 31C: Liu moved for the Awards Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the recommendation of the Awards Committee for the 2001 Richard E. Merwin Distinguished Service Award recipient." Motion carried.

Action: President. Due: ASAP. BOG 11/01. 31C-1. Notify the recipient of the 2001 Richard E. Merwin Distinguished Service Award.

Action: Awards Chair. Due: After President notifies recipient. BOG 11/01. 31C-2. Notify the nominator and subcommittee of the 2001 Richard E. Merwin Distinguished Service Award.

EXECUTIVE SESSION ENDS

32. Amendments to the Society Bylaws – *King*

A. Article XII: Personnel and Compensation Committee

Motion 32A: King moved for the Constitution & Bylaws Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the following amendment to bylaws Article XII, Personnel and Compensation Committee, Section 13." Motion carried.

Article XII

Section 13: Personnel and Compensation Committee

The Personnel and Compensation Committee shall monitor compliance with the human resources, personnel and compensation policies of the society, and bring any needed changes in such policies to the Board of Governors. The committee shall be chaired by the past president ~~-elect~~, and shall include as additional members the ~~past~~ president -elect, the past president, and the first and second vice presidents. The chief staff executive and a member of the executive staff appointed by the chief staff executive shall be ex officio, non-voting members of this committee.

Action: Executive Director: Due: ASAP. BOG 11/01. 32A. Publish first vote of bylaw amendment for member comment in *Computer* magazine. Place on the 8 February 2002 agenda for a second vote.

B. Article VI: Conferences & Tutorials

Motion 32B: King moved for the Constitution & Bylaws Committee, "MOVED, that the Board of Governors of the IEEE Computer Society approves the following amendment to bylaws Article VI, Conferences & Tutorials." Motion carried.

ARTICLE VI – CONFERENCES & TUTORIALS

Section 1: Conferences & Tutorial Board

The Conferences and Tutorials Board (C&T) shall oversee and set policy for the society's meetings, conferences, symposia, workshops and tutorials (Meetings). The Conferences and Tutorial Board shall be chaired by the vice president for conferences and tutorials and shall have additional voting members as follows: the chairs of standing committees and ad hoc committees, the Secretary and ~~4 – 7~~ additional members as specified in the PPM. All of these members shall be appointed by the vice president for conferences and tutorials. The most recent past vice president for conferences and tutorials and a member of the society's professional staff appointed by the chief staff executive are ex-officio, members without vote. The Conferences and Tutorial Board shall create ad hoc committees as it shall deem appropriate. The standing committees shall be the Operations Committee and Planning Committee.

Section 2: Operations Committee

The Operations Committee shall perform the day-to-day tasks that ~~which~~ support the Meetings of the society. The Operations Committee is chaired by the vice chair for operations. The functions and composition of this committee shall be set forty in the *Policies and Procedures Manual*.

Section 3: Assessment and Planning Committee

The Assessment and Planning Committee is responsible for the strategic planning and ongoing assessment of the Meetings of the society. The Assessment and Planning Committee is chaired by the vice chair for assessment and planning. The functions and composition of this committee shall be set forth in the *Policies and Procedures Manual*.

Section 4: Periodic Conferences and Tutorials Steering Committees

There shall be a Steering Committee and charter for each of the society's sponsored or cosponsored periodic Meetings. The details of the functions and composition of these committees shall be set forth in the *Policies and Procedures Manual.* The term 'periodic' in this context signifies a meeting cycle of not greater than two years.

Section 5: Preparation and Amendment of Meeting Charters

The duties and composition of each Periodic Conferences and Tutorials Steering Committee are defined in each meeting's charter. The charter must be filed with the Conferences and Tutorial Board, reviewed by the Assessment and Planning Committee and kept on-file in the IEEE Computer Society's Headquarters Office. Amendments to the charter must also be reviewed ~~approved~~ by the Assessment and Planning ~~Operations~~ Committee of the Conferences and Tutorials Board.

Action: Executive Director: Due: ASAP. BOG 11/01. 32B. Publish first vote of bylaw amendment for member comment in *Computer* magazine. Place on the 8 February 2002 agenda for a second vote.

33. *Policies and Procedures Manual* Revisions – *King*

None brought forward. King reported on the following PPM revisions that were approved by the Executive Committee at it's 8 November meeting:

A. PPM Section 6, Conferences & Tutorials (see attachment 33A)

B. PPM Section 21, Human Resources (see attachment 33B)

34. CC2001 Final Report - *Chang*

Motion 34: Chang moved for the Educational Activities Board, "MOVED, that the Board of Governors of the IEEE Computer Society approves in principle the final document of the Computing Curricula 2001 Computer Science Report, pending copy editing, and authorizes its distribution." Motion tabled, pending email vote in late November.

35. Admission of New Member in CSAB - *Engel*

Motion 34: Chang moved, Cross seconded "MOVED, that the Board of Governors of the IEEE Computer Society approve the admission of the Association for Information Systems (AIS) to CSAB Inc." Motion carried.

Action: Executive Director: Due: ASAP. BOG 11/01. 35. Notify Executive Director of CSAB.

DISCUSSION ITEMS

36. Clearing House Discussion - *Isaak*

37. IEEE Membership Criteria for IT Professionals - *Carver*
Carver gave a presentation on proposed criteria for IEEE membership for non-traditional EE applicants (see attachment 37).

38. BLANK

39. ITC Report - *Aylor*

REPORTS

40. AD HOC COMMITTEES

40A. Central and Eastern European Initiative - *Gyimothy*

No Report

40B. Latin America Activities - *Barbacci/King*

No Report.

40C. Facilities Planning - *Hoelzeman*

No Report.

41. EXECUTIVE COMMITTEE MEMBERS

41A. President-Elect – *King*

No Report.

41B. Vice President, Chapters Activities - *Cross*

(See pages 41B-1 and 41B-2 of the *Agenda Book*.)

41C. Vice President, Conferences & Tutorials - *Engel*

(See page 41C-1 of the *Agenda Book*.)

Motion 41C: Engel moved for the Conferences & Tutorials Board, "MOVED, that the Board of Governors of the IEEE Computer Society that Conferences and Tutorials shall work with the conference organizers to establish the best way in which to handle issues which have arisen as a result of the incidents of September 11, 2001." Motion carried

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41D. First Vice President, Educational Activities - *Chang*

(See pages 41D-1 and 41D-2 of the *Agenda Book.*)

41E. Vice President, Publications - *Kasturi*

(See pages 41E-1 and 41E-2 of the *Agenda Book*.)

2000 TAB Periodicals Review Committee Report (see attachment 41E.1)
2000 IEEE Computer Society Magazines Review Committee Report (see attachment 41E.2)

41F. Vice President, Standards Activities – *Johnson, L.*

(See pages 41F-1 through 41F-3 of the *Agenda Book*.)

41G. Second Vice President, Technical Activities - Scherrer

(See pages 41G-1 through 41G-7 of the *Agenda Book*.)

41H. Secretary – *Giloi*

2001 Election Report and Analysis – Doan
(See pages 41-H-1 through 41-H-7 of the Agenda Book.)

41I. Past President - *Pollock*

No report.

41J. IEEE Division V/VIII Directors - *Carver/Williams, T.*

No report.

41K. *Computer* Editor-in-Chief - *Aylor*

No report.

42. STANDING COMMITTEES

42A. Audit - *Hoffnagle*

No report.

42B. Awards - *Liu*

No report.

42C. Computer Society International Design Competition - *Clements*

Clements/Waxman presented an oral report of the progress of the 2002 Competition.

42D. Constitution and Bylaws - *King*

No report.

42E. Elections - *Reed*

No report.

42F. Electronic Products & Services - *Hoelzeman*

No report.

42G. Fellows - *Johnson, B.*

No report.

42H. Finance - *Diamond*

No Report.

42I. History - *Williams, M.*

No Report.

42J. Intersociety Cooperation - *Pollock*

Neural Networks Council Representative Report - Waxman
(See pages 42J-1 through 421J-3 of the Agenda Book.)

Sensors Council Representative Report - Schober
(See pages 42J-5 of the Agenda Book.)

42K. Membership – *Pollock*
(See page 42K-1 of the *Agenda Book*.)

Ombudsman/Member Services Report – Swigger
(See pages 42K-3 and 42K-4 of the Agenda Book.)

42L. Nominations - *Pollock*

No report.

42M. Personnel and Compensation - *King*

No report.

42N. Planning - *King*

No Report.

42O. Professional Practices Committee – *Tripp*

(See pages 42O-1 thru 42O-8 of the *Agenda Book*.)

43. OTHER REPORTS - None

44. STAFF

44A. Publisher - *Burgess*

(See pages 44A-1 thru 44A-7 of the *Agenda Book*.)

44B. Director, Information Technology and Services - *Care*

(See pages 44B-1 thru 44B-5 of the *Agenda Book*.)

44C. Director, Finance & Administration - *Doan*
(See pages 44C-1 and 44C-2 of the *Agenda Book*.)

2002 Membership Circulation and Packages Marketing Plan
(See page 44C-3 of the *Agenda Book*.)

September 2001 Membership and Circulation Report
(See pages 44C-4 and 44C-5 of the *Agenda Book*.)

Asia/Pacific Office Report
(See page 44C-6 of the *Agenda Book*.)

Beijing Center Report
(See pages 44C-7 through 44C-9 of the *Agenda Book*.)

Budapest Center Report
(See pages 44C-10 and 44C-11 of the *Agenda Book*.)

Moscow Center Report
(See pages 44C-12 and 44C-13 of the *Agenda Book*.)

44D. Acting Director Volunteer Services - *Rada*

(See pages 44D-1 and 44D-2 of the *Agenda Book*.)

Technical Meetings Final Reports Received Since Last Agenda Book
(See pages 44D-3 thru 44D-6 of the Agenda Book.)

Technical Meetings Approved Since Last Agenda Book
(See pages 44D-7 through 44-D-11 of the Agenda Book.)

Technical Meetings Final Reports Overdue
(See pages 44D-12 through 44D-14 of the Agenda Book.)

Technical Meetings Schedule
(See pages 44D-15 through 44D-40 of the Agenda Book.)

44. SPECIAL ORDERS

None.

46. UNFINISHED BUSINESS OR GENERAL ORDERS

None.

47. NEW BUSINESS

None.

48. GOOD OF THE ORDER

Motion 48.1: Scherrer moved, "MOVED, that the Board of Governors of the IEEE Computer Society WHEREAS President Benjamin Wah has served with dedication, and provided leadership in initiating many significant new projects in the year 2001, in including new journals and key guidance in improving e-products and transitioning the society to maintain our leadership edge both within the IEEE and the computing profession and; not withstanding, guided the society in identifying and hiring an excellent new executive director and in addition built many bridges in establishing a better, calmer relationship with IEEE: Therefore, moved that the Board of Governors of the IEEE Computer Society extend its heartfelt gratitude and thanks to Dr. Benjamin Wah and wish him success in all his feature endeavors and look forward to working with him in any future projects " Carried by acclamation.

Motion 48.2: Wah moved, "MOVED, that the Board of Governors of the IEEE Computer Society extends its sincere thanks to Anneliese Andrews, Mike Liu, and David McKendry for their dedicated service as board members and looks forward to their continuing contributions to the society" Carried by acclamation.

49. ANNOUNCEMENTS
None

50. NEXT MEETING
The next meeting will be held at 8:30 a.m. on Friday, 8 February 2002 in Orlando, FL USA.

51. ADJOURNMENT
The meeting adjourned at 12:00 p.m.

LIST OF ATTACHMENTS

Attachment 33A	Revisions to PPM Section 6, Conferences & Tutorials
Attachment 33B	Revisions to PPM Section 21, Human Resources
Attachment 37	IEEE New Membership Criteria Proposal
Attachment 41E.1	2000 TAB Periodicals Review Report
Attachment 41E.2	2000 IEEE Computer Society Magazines Review Report